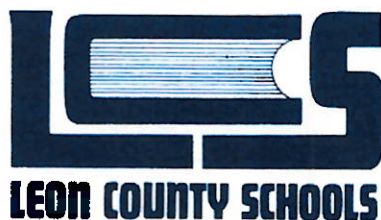


BOARD CHAIR  
DeeDee Rasmussen

BOARD VICE CHAIR  
Georgia "Joy" Bowen




BOARD MEMBERS  
Darryl Jones  
Alva Swafford Striplin  
Rosanne Wood

SUPERINTENDENT  
Rocky Hanna

May 8, 2020

TO: All LCS Class of 2020 Graduating Seniors

FROM: Superintendent Rocky Hanna   
LCS High School Principals  
Dr. Burch, Mr. Cole, Mr. Epting, Mr. Cook, Mr. Burgess and Mrs. Williams

RE: LCS 2020 High School Graduation Drive - In Ceremony Guidelines and Expectations

Congratulations to all of our LCS 2020 graduates! We are extremely proud of your accomplishments and we know that your future is bright. We are proud to provide our historic LCS Drive - In Graduation Ceremony. It is important that we observe all of the CDC recommendations regarding COVID - 19. To that end, please review and acknowledge the following guidelines in order to participate in your graduation ceremony:

- Each graduate in good standing will be able to participate in his/her graduation ceremony.
- Each graduate will be allowed to attend the graduation ceremony in one car or truck. For health reasons, the car should not be a convertible or an oversized vehicle (no limousines, vans, party buses, large tire trucks/monster trucks, etc.). There will be no walk - ins, and viewing from the sidewalks will be prohibited.
- There will only be one car/vehicle per graduate admitted to the graduation ceremony.
- Each graduate may have the number of family members in his/her car that equals the number of factory installed seat belts within the vehicle.
- Graduates (and guests), using one car, should arrive at the Donald L. Tucker Civic Center at least 45 minutes before his/her ceremony begins. Please allow for traffic as the ceremony will start on time. The parking lot will open 45 minutes before each ceremony begins.
- Graduates MUST bring his/her cap and 2020 tassel in order to enter the Donald L. Tucker Civic Center parking lot. Graduation gowns are optional.
- Participating graduates will be pre-screened/vetted before entering the Donald L. Tucker Civic Center parking lot. This process will ensure that each graduate has a signed participation acknowledgement form on file. Once this is confirmed, a graduation program and Class of 2020 paddle will be distributed in the windshield of each car in accordance with all COVID - 19 requirements.

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- The Class of 2020 paddle will be used to request assistance while parked in the Donald L. Tucker Civic Center parking lot.
- Graduates will be allowed to decorate his/her car within reason.
- All graduates will remain in his/her car with the windows up (AC on) before, during and after the entire ceremony. This will be strictly enforced. Not observing this expectation may place this entire process in jeopardy.
- All LCS Student Code of Conduct expectations and policies will be strictly enforced.
- Smoking, vaping and alcoholic beverages will not be allowed during this LCS sponsored event.
- Students are encouraged to share his/her graduation experience via social media. Please use #LCS2020Grads when tagging pictures.
- Please ensure proper nutrition, hydration and personal care needs are addressed before attending the ceremony as no vending opportunities will be available.
- Cars will be parked as they arrive to allow maximum viewing of the stage area.
- Not adhering to these expectations and procedures may jeopardize the receipt of a student's high school diploma.
- Graduates with extenuating circumstances should contact his/her school principal to discuss these matters.

I have carefully reviewed and agree to each of the aforementioned requirements as so noted by my printed name and signature:

\_\_\_\_\_ Student's Printed Full Name

\_\_\_\_\_ Student's Signature and Date

I have carefully reviewed and agree to each of the aforementioned requirements as so noted by my printed name and signature. In addition, I consent to my child's name, image, likeness and any other personally identifiable information that may be displayed during the LCS 2020 Drive - In Graduation Ceremony.

\_\_\_\_\_ Parent's/Guardian's Printed Full Name

\_\_\_\_\_ Parent's/Guardian's Signature and Date

**All graduates are required to return this signed participation acknowledgement form when picking up caps, gowns, and other senior information. This form MUST be completed and on file before a graduate is allowed to participate in his/her LCS Drive - In Graduation Ceremony.**

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